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14 December 1954

MEMORANDUM FOR: Deputy Director (Administration) (Info) - 2  
Deputy Director (Intelligence) - 10  
Deputy Director (Plans) - 15  
Assistant Director for Communications - 3  
Assistant Director for Personnel - 5  
Director of Training - 3  
Director of Security - 6  
General Counsel - 1  
Inspector General - 1  
Comptroller - 3  
Auditor-in-Chief - 1  
Chief of Logistics - 7  
Chief, Medical Staff - 3

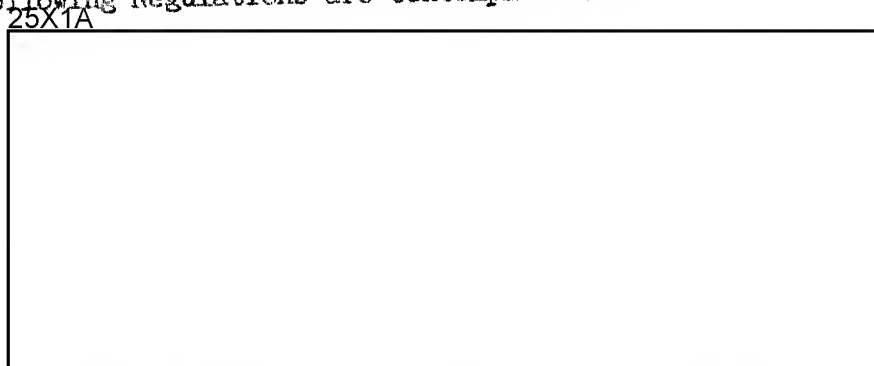
25X1A

SUBJECT: Proposed   Travel Regulations,  
General (Job #696-DLM)

1. There is submitted for your concurrence and comment,   25X1A  
which prescribes Agency policy with regard to official travel.

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2. Based on a review of various Regulations which have been submitted or proposed for inclusion in   of Agency Regulations, it is recommended that travel information contained in both proposed and published issuances be reorganized in such a manner that   of Agency Regulations will in fact constitute the CIA Travel Regulations. 25X1A  
The following Regulations are contemplated:



3. The attached draft includes appropriate sections of both proposed and published Agency Regulations and applicable portions of existing laws and the Foreign Service Travel Regulations. Working level collaboration

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has been effected with representatives of the Chief of Logistics, General Counsel, Comptroller, and the Assistant Director for Personnel.

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4. Any questions may be referred to [redacted] Regulations Control Staff, extension 791.

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5. The acceptance of the attached [redacted] is the key to completion of the other Regulations listed in paragraph 2 above.

6. It is requested that your concurrence and comments be recorded on the attached concurrence sheet and submitted to this Staff by 4 January 1955.

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[redacted]  
Chief, Regulations Control Staff

Attachments

[redacted]  
Concurrence Sheet

TO: REGULATIONS CONTROL STAFF, T-32, Room 126

CONCURRENCE SHEET

PROPOSED ISSUANCE: 25X1A  
[ ] Travel Regulations, General  
Draft dated 14 December 1954

CONCUR:

- (a) Substance
- (b) Rescissions
- (c) Security Transportation
- (d) Distribution

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Office

\_\_\_\_\_  
Date

COMMENT

(Job #696-DEM)  
Due: 4 January 1955

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